

May 27, 2020  
Infrastructure Surtax  
Advisory Committee  
Meeting

The regular meeting of the Okaloosa County Infrastructure Surtax Advisory Committee was called to order at 10:00 A.M. in the Okaloosa County Administration Building, 1st Floor Training Room. Members present were Ms. Kathleen Sharon, District 3 member (Chairman); Mr. Matthew Turpin, District 4 member (Vice Chairman); Mr. Henry Berry, District 1 member; Brig. Gen. (Ret) Robert Buhrow, District 2 member; and Mr. Jim Foreman, District 5 member. Also present were: Mr. John Hofstad, County Administrator; Mr. Craig Coffey, Deputy County Administrator; Mr. Jason Autrey, Public Works Director; Ms. Derita Mason, Purchasing Contracts Specialist; Mr. Steve Schmidt, Surtax Project Manager; and Mr. Ron Adimov, Chief Financial Officer, Clerk of Court.

Opening Remarks and Approval of Previous Meeting Minutes

The meeting was opened by Ms. Sharon and Mr. Hofstad stated that the meeting had been properly noticed in accordance with section 286.011, Florida Statutes on 4-30-2020.

Approval of Previous Meeting Minutes

Mr. Turpin made a motion to approve the previous meeting minutes as written. It was seconded by Mr. Buhrow. Approved 5-0.

Public Comments

None.

Presentations

None

Projects List Update/Funding Discussion

A. Mr. Schmidt briefed the committee on the project list and updates. Concrete is in for the Santa Rosa Blvd. sidewalk project. The Commons Drive-Henderson Beach project is well underway and ready to start paving. Briefly covered other projects under construction. Mr. Autrey gave an update on the PJ Adams project. His only concern is permitting. Mr. Hofstad stated that the State has denied the request for the Sheriff's Training Facility to have an elevator installed, which causes the builder to look at alternative methods for ADA compliance since it is a 2-story building. The Sheriff may approach this committee to request additional funding. Mr. Berry asked about the purchasing

of land for the SW Crestview Bypass Project. Mr. Autrey explained that the County is on the docket for imminent domain and is actively negotiating with property owners. Mr. Turpin asked to explain the imminent domain process, in which Mr. Autrey explained the process and stated the County is legally able to continue with the project.

B. Mr. Schmidt discussed the annualized funding projection. COVID-19 has slowed some project progress down.

C. Mr. Schmidt explained that the SW Crestview Bypass Funding Summary is current through 5.7.2020. Discussion ensued about project costs and projected revenue losses due to COVID-19. Mr. Adamov commented on the Clerks Summary Report and the closeout cycles for obtaining the figures for the report. Ms. Sharon would like to see more forecasting, especially due to COVID-19. Mr. Adamov explained that the projections will change by the next meeting due to COVID-19 as the figures and numbers come in. Conversation continued about projected losses. Mr. Turpin asked if we need to consider the projects not yet started and Mr. Autrey stated that the County is not starting any new projects, but continuing the projects currently in progress.

Office of Management & Budget

Mr. Hofstad gave an update in the absence of Ms. Douglas. May need action from the committee next month.

Clerk of Circuit Court & Comptroller

This item was discussed previously by Mr. Adamov above.

Public Comments

None

Projects List Update/Funding Discussion (cont)

D. Standish to Lafitte Stormwater Funding: Mr. Schmidt went over the details of this project as presented in the agenda item. Request amount of \$400,000 in surtax funds to complete the Standish to Lafitte stormwater improvements project. Motion by Mr. Turpin. 2<sup>nd</sup> by Mr. Berry. Motion approved 5-0.

Ms. Sharon asked for an update to the agenda to add a roman numeral or identify in some way any item to be voted on.

Schedule Next Meeting Date

The next meeting is scheduled for Thursday, June 25, 2020, 10:00 am, location TBD.

ADJOURNMENT

The meeting adjourned at 11:01 A.M.

(These minutes were transcribed by Grant Dugre)